This applies only to Organizations / Companies which apply for certification to ISO/IEC 27001 and/or ISO/IECE 27701 Standard.

Please fill in the following information.

**Note:**

* **For sections 1 to 7 check the description (a, b or c) which best describes your organization.**
* **In case of multiple sites, which have significant differences between them, please fill in a separate Annex D form for each different site.**

**Keep in mind that for ISO/IEC 27701 you must have a valid / active ISO 27001 certificate and if not, you have to apply for both standards.**

**The application is for:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ISO/IEC 27001 | ... | Combined ISO/IEC 27001&27701 | ... | ISO/IEC 277011) | ... |

**1)In this case**

|  |  |  |  |
| --- | --- | --- | --- |
| You have an active / valid ISO/IEC 27001 certificate issued by Q-CERT | ... | You have an active / valid ISO/IEC 27001 certificate issued by another accredited CB | ... |

|  |
| --- |
| Factors related to business and organization (other than IT)*(Required information for both standards)* |
| 1. Complexity of the ISMS (e.g. criticality of information, risk situation of the ISMS, etc.)
 | Check |
| a) | Only little sensitive or confidential information, low availability requirementsFew critical assets (in terms of CIA)Only one key business process with few interfaces and few business units involved | ... |
| b) | Higher availability requirements or some sensitive / confidential informationSome critical assets2-3 simple business processes with few interfaces and few business units involved | ... |
| c) | Higher amount of sensitive or confidential information (e.g. health, personally identifiable information, insurance, banking) or high availability requirementsMany critical assetsMore than 2 complex processes with many interfaces and business units involved | ... |
| 1. The type(s) of business performed within scope of the ISMS
 |
| a) | Low risk business without regulatory requirements | ... |
| b) | High regulatory requirements | ... |
| c) | High risk business with (only) limited regulatory requirements | ... |
| Factors related to IT environment |
| 1. Extent and diversity of technology utilized in the implementation of the various components of the ISMS (e.g. number of different IT platforms, number of segregated networks)
 |
| a) | Highly standardized environment with low diversity (few IT platforms, servers, operating systems, databases, networks, etc.) | ... |
| b) | Standardized but diverse IT platforms, servers, operating systems, databases, networks | ... |
| c) | High diversity or complexity of IT (e.g. many different segments of networks, types of servers or databases, number of key applications) | ... |

|  |
| --- |
| 1. Extent of outsourcing and third party arrangements used within the scope of the ISMS
 |
| a) | No outsourcing and little dependency on suppliers, orWell-defined, managed and monitored outsourcing arrangementsOutsourcer has a certified ISMSRelevant independent assurance reports are available | ... |
| b) | Several partly managed outsourcing arrangements | ... |
| c) | High dependency on outsourcing or suppliers with large impact on important business activities, orUnknown amount or extent of outsourcing, orSeveral unmanaged outsourcing arrangements | ... |
| 1. Extent of information system development
 |
| a) | No in-house system developmentUse of standardized software platforms | ... |
| b) | Use of standardized software plat- forms with complex configuration / parameterization(Highly) customized softwareSome development activities (in-house or outsourced) | ... |
| c) | Extensive internal software development activities with several ongoing projects for important business purpose | ... |

|  |
| --- |
| Multi-site Information |
| 1. Number of sites and number of Disaster Recovery (DR) sites
 |
| a) | Low availability requirements and no or one alternative DR site | ... |
| b) | Medium or High availability requirements and no or one alternative DR site | ... |
| c) | High availability requirements e.g. 24/7 servicesSeveral alternative DR sitesSeveral Data Centers | ... |
| Other |
| 1. Document other significant information / particularities which might affect the Certification
 |
| ... |

**For ISO/IEC 27001**

|  |  |  |  |
| --- | --- | --- | --- |
| There is no defined physical location at all for the activity within the certification scope | ... | Remote auditing techniques can be accepted according to the CB’s requirements | ... |

|  |
| --- |
| **“Classification” of Personnel** |
| Number of personnel with read – only access to information to perform their duties | ... |
| Number of personnel with no access to the organization’s information processing facilities in scope of the ISMS | ... |
| Number of personnel performing certain identical activities (1) | ... |
| (1) Describe the activity / activities: |

|  |
| --- |
| Acces to organizational records |
| Does any ISMS related information (such as ISMS records or information about design and effectiveness of controls) cannot be made available for review by the audit team because it contains confidential or sensitive information?***If YES please describe:*** |

**For ISO/IEC 27701:**

**a) You act as a (for guidance see attached F-2108 ANNEX C) :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Processor | ... | Controller | ... | Processor & Controller | ... |

**b) Activity scope if different from ISO/IEC 27001 (must be within the boundaries of ISO/IEC 27001 scope)**

|  |
| --- |
| Describe: |

**c) Number of sites if less from those stated for ISO/IEC 27001 (location(s) / address(es) / building(s)):**

|  |
| --- |
| Describe: |

**d) The extent to which the main activity of the Organization requires PII processing:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Rarely | ... | Occasionally | ... | Systematically  | ... |

**e) The extent to which the main activity of the Organization entails the processing of sensitive PII:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Rarely  | ... | Occasionally | ... | Systematically | ... |

**f) Percentage of distinct business processes which entail PII processing:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| < 30% | ... | 30-70% | ... | >70% | ... |

**g) PII data are transferred / “exported” to other Organizations that operate under a different PII Legal Framework:**

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | ... | No | ... |

|  |  |
| --- | --- |
| **h) ISO/IEC 27001 Last audit date(s) (if applicable):** |  |

**2)Important Note:**

If applying for ISO/IEC 27701 and you are certified for ISO/IEC 27001 by another CB, you must also complete the rest of the questionnaire of this ANNEX.

**Instructions:**

* This form is always to be sent along with Organization Profile (F-2503 form)